

**ADDENDUM NO. 1 - ISSUE DATE: March 22, 2010**

**PROJECT:** George Ward School IT Electrical Upgrades  
Randolph County, West Virginia

**TO:** Prospective Bidders

**FROM:** Blackwood Associates, Inc., Fairmont, WV

This Addendum forms a part of the Contract Documents and modifies the original Bidding Documents dated February 25, 2010 and any subsequent addenda. Acknowledge receipt of this Addendum in the space provided on the Bid Form. Failure to do so may subject the Bidder to disqualification.

**This addendum consists of six (6) 8-1/2" x 11" pages which includes the Addendum Items (2 pages), Pre-Bid Meeting Attendance List (1 page) and Pre-Bid Meeting Notes (3 pages).**

A Mandatory Pre-Bid Meeting was held at George Ward Elementary School, U.S. 219, Mill Creek, WV 26280 on March 18, 2010 at 10:30 a.m. The Meeting Notes are attached to this Addendum.

**CHANGES TO PRIOR ADDENDA:** Not applicable to this Addendum.

**CHANGES TO BIDDING REQUIREMENTS:** Not applicable to this Addendum.

**CHANGES TO CONDITIONS OF THE CONTRACT:** Not applicable to this Addendum.

**CHANGES TO SPECIFICATIONS:**

1. **Specification 011000 "SUMMARY"**

**Page 3, Paragraph 1.6.B.**

**REVISE** to read as follows:

- "1. Access to the school is restricted to the hours between 3:30 PM and 7:00AM until June 8<sup>th</sup>.
2. Access to the school is not restricted after June 8<sup>th</sup>.
3. School can be made available on weekends.
4. The media room 141 shall remain in use by the Owner until May 23<sup>rd</sup>. Contractor may work in this room prior to May 23<sup>rd</sup> during the hours between 3:30 PM and 7:00AM until June 8<sup>th</sup>. Prior to May 23<sup>rd</sup>, the media room 141 shall remain fully operational. After May 23<sup>rd</sup>, the contractor shall have unrestricted access and the room is not required to be maintained fully operational."

**CHANGES TO DRAWINGS:**

**Drawing E100 "NOTES, ONE LINE, LEGEND, AND SCHEDULE".**

2. **ADD** the following **General Note 1** to read as follows: "Contractor shall document any broken ceiling tiles prior to construction, and be responsible for replacing any ceiling tiles damaged as a result of construction."

**Keyed Power Notes**

3. **Note 1.**

**REVISE** "115 Deg. Rise" to read as follows: "150 Deg. Rise".

4. **Note 5.a.**

**REVISE** to read as follows: "Provide an Eaton SPD/250ka/480Y/2/K".

5. **Note 7.a.**

**REVISE** to read as follows: "Provide an Eaton SPD/100ka/208Y/2/K".

**“ELECTRIC POWER SYSTEM LEGEND”**

6. **Duplex Receptacle for Ceiling Projector - Description:**  
**REPLACE** “Single gang steel box supported by tee grid hanger (Caddy 512 or equal)” with “Provide single gang steel box secured to building structure, or structural part of ceiling grid. Do not attach to tee grid portion of ceiling. Do not attach to structure using tie wire. Attach using slotted steel and clamps or similar. No combustible items shall be installed in plenum space above ceiling. Box shall be mounted securely such that insertion or removal of plug will not move ceiling tile. Comply with Specification 260529”
7. **Surface Mounted Raceway Tee and Vertical Riser - Description:**  
**ADD** the following to read: “Remove portion of wood ceiling trim to allow surface raceway to be mounted flush against wall.”
8. **“PANEL 6B” Schedule**  
**REVISE:** Circuit 20 to be a “Spare”.
9. **Drawing E101 “POWER PLAN”**  
**Room 144:**  
Provide ceiling mounted smoke detector connected to building fire alarm system near new panelboard 6B. Smoke detector shall be a Simplex and listed for use with the Simplex 4004 fire alarm control panel located in room 140. Provide wiring as required and installed per manufacturer’s requirements. All cable shall be plenum rated. New smoke detector shall be tested.

**END OF ADDENDUM NO. 1 ITEMS**

**Randolph County Schools**  
**George Ward School IT Electrical Upgrades**  
**MANDATORY PRE-BID MEETING - March 18, 2010; 10:30 a.m.**

<b>Name / Company / Address</b>	<b>GC</b>	<b>Email Address</b>	<b>Phone / Fax</b>
Jeff Pauley, Project Engineer MSES consultants, inc. 609 West Main St. Clarksburg, WV 26301		<a href="mailto:jkpauley@msesinc.com">jkpauley@msesinc.com</a>	P: 304-624-9700 F: 304-622-0981
Willie Angelozzi W.A. Contracting 578 Lower Hilderbrand Morgantown, WV 26501	✓	<a href="mailto:hamerwillie@comcast.com">hamerwillie@comcast.com</a>	P: 304-983-2756
Patrick Smith Master Service Mid Atlantic 1945 Harrison Ave. Elkins, WV 26241	✓	<a href="mailto:patsmith@masterservicema.com">patsmith@masterservicema.com</a>	P: 304-636-8170 F: 304-636-8206
James Bane Mon Valley Electric, Inc. 1609 Garner St. Pleasant Valley, WV 26554	✓	<a href="mailto:mve.james@verizon.net">mve.james@verizon.net</a>	P: 304-366-2340 F: 304-366-2342
Jerry Hardy R.e.H, Inc. 1110 Cole Ave. Elkins, WV 26241	✓	<a href="mailto:bob@rehconstructionwv.com">bob@rehconstructionwv.com</a>	P: 304-636-0595 F: 304-636-9419
David Davis Heating A&C & Electric David Davis 703 N. Randolph Ave. Elkins, WV 26241	✓	<a href="mailto:davisheating@wvdsi.net">davisheating@wvdsi.net</a>	P: 304-636-4669 F: 304-637-4669
Eastern Electric John Kuhn P.O. Box 92 Mount Nebo, WV 26679	✓	<a href="mailto:jkuhn@easternelectricllc.com">jkuhn@easternelectricllc.com</a>	P: 304-872-4868 F: 304-872-3634

**Randolph County Schools**  
**George Ward School IT Electrical Upgrades**  
**Pre-Bid Meeting Minutes – March 18, 2010; 10:30 a.m.**  
**U.S. 219, Mill Creek, WV 26280**

This meeting was mandatory for General Contractors, optional for Subcontractors.

1. Owner and A/E Representatives  
Terry George, Randolph Co. Board of Education  
Diana Arbogast, George Ward Principle  
Jeff Pauley, Project Engineer with MSES/BAI
2. Project Manual items reviewed (Contractors were instructed to review these Documents in the Project Manual):
  - A. Invitation to Bid:
    1. Bids will be received at the Randolph County Board of Education, 40 Eleventh Street, Elkins, West Virginia 26461 on March 30, 2010 at 10:00 a.m.
    2. All bidders and bidder's subcontractors must be licensed in compliance with the West Virginia Contractors Licensing Act.
    3. Printed copies of the Bidding Documents are available at a cost of \$50.00 (non-refundable). All requests for printed copies of the Bidding Documents must be received no later than five days prior to bid date. The Bidding Documents may be downloaded free of cost by visiting the BAI web site at <http://www.wvarchitects.com/georgeward>.
    4. No Bid can be withdrawn for a period of 60 days.
  - B. Amendments and Supplementary Instructions to Bidders:
    1. Acceptable Bidder awarded the contract accepts all liability for payment of Sales Taxes, State and City B&O Taxes and Use Taxes and all contributions and payroll taxes under State and Federal Law.
    2. A 5% Bid Bond must be provided with the Bid.
    3. Contractors must comply with West Virginia Code 5A-3-10A and must sign the Affidavit included in the project manual that the Contractor is not in "Employer Default" and does not owe the state or any political subdivision because of a judgment in excess of \$1,000. The No Debt Affidavit must be completed and submitted with Bid.
    4. The Affidavit on Non-Collusion must be completed and submitted with Bid.
    5. The contract shall be deemed as having been awarded when formal notice of award has been duly served upon the intended Contractor by an authorized individual representing the Owner.

The Bidder(s) submitting the lowest qualified responsible bids(s) as determined by the Owner and Architect/Engineer at the time of the bid shall submit a listing of all subcontractors and all major equipment and material suppliers along with the

contractor's license number for each subcontractor as required by the "West Virginia Contractor Licensing Act" proposed for each major branch of work itemized and described in the contract documents for the project within two hours after the completion of the bid opening. This information is to be provided on the "List of Subcontractors, Equipment/Material Suppliers". Failure to submit a list of subcontractors and major equipment/material suppliers along with the contractor's license number for each subcontractor as required by the "West Virginia Contractor Licensing Act" within two hours after the completion of the bid shall result in disqualification of the Bid. Owner: Randolph County Schools (Fax: 304-636-9157). Architect/Engineer: MSES/BAI. (Fax: 304-366-1537)

6. A review of the proposed subcontractors and equipment/material suppliers shall be conducted by the Architect/Engineer, and Owner. The Bidder may be requested to change an unsatisfactory subcontractor or equipment/material supplier. Proposed subcontractors or equipment/material suppliers found to be unsatisfactory jointly by the Owner or Architect/Engineer and the Contractor, shall be changed to an acceptable subcontractor or equipment/material supplier at no additional cost to the Owner, as the contractor has full responsibility for execution of the work.
7. A copy of all Contractors and subcontractors licensing certificates must be submitted to the Owner for review prior to the award of construction contracts.
8. A 100% Performance and Labor and Material Payment Bond must be provided within ten days of the Notice of Award by Owner and before signing the contract.
9. WV Division of Labor Wage Rates: All Contractors and Sub-contractors shall pay West Virginia Department of Labor fair minimum rate of wages for the county in which the work of this contract is performed. Each Contractor shall be responsible to obtain correct and fair minimum rate of wages as established by the West Virginia Department of Labor.
10. The WV Department of Education requires that a Certified Payroll be submitted with each Contractor's Payment Application. Certified Payrolls must include names, addresses and social security numbers of all workers, including those of any sub-contractors.

D. Bid Form:

1. Construction Period. Contractor will commence work on the Project on or before a date specified in a written "Notice to Proceed" of the Owner. The Construction Period is 85 calendar days.
2. Liquidated damages in the amount of \$200.00 will be assessed for each calendar day that the work remains uncompleted past the stipulated contract time.
3. Bid consists of Base Bid.
4. A five percent (5%) retainage will be maintained throughout the construction period. The retainage will not be released until the Owner and Architect/Engineer have received satisfactory evidence of the completion of all work required by the contract documents all including rejected Work and the resolution of all unsettled claims.

E. The following items in Specification Section 011000, "Summary":

1. The Project Information.
  2. Work Covered by Contract Documents.
  3. Access to Site.
  4. Coordination with Occupants.
  5. Work Restrictions.
4. All questions shall be submitted in writing to the Architect no later than on March 25, 2010; 5:00 PM. Please include the following information when submitting questions:
- A. Project Name.
  - B. Date.
  - C. Contractor / Contract information.
  - D. Question / Information requested.
  - E. Drawing or Specification requested.

Submit to:  
Jeff Pauley  
304-423-5379  
jkpauley@mSESinc.com  
Fax: 304-622-0981

6. Addenda will be issued by E-mail to Contractors / Sub-contractors who obtained Bid Documents from Architect. Meeting attendees should have provided E-mail addresses on the Sign-In Sheet. The Addenda will also be available for download at <http://www.wvarchitects.com/georgeward>.