

**PROGRESS MEETING – 01/05/2005**  
**SteppingStones Recreation Center for People with Disabilities**  
**Mylan Park, Chaplain Hill, WV**

Attending:   Kenton Blackwood, BAI  
              Susan Fox, SteppingStones  
              Bob Pirner, SteppingStones  
              Rob Flint, Flint Construction Co., Inc.  
              John Conrad, Flint Construction Co., Inc.  
              John Jackson, Flint Construction Co., Inc.

1. Received Payment Application #6. Contractor receiving payments. Bob Pirner indicated that after this one, future applications should be directed to him with a copy to Lea Wolfe.
2. Discussed Project Schedule. Rob Flint indicated that poor weather had caused some delays. He indicated they may make a formal request for a time extension.
3. Contractor requested review of ceiling condition at Storage 125 and Furnace 126. Carry to deck to maintain one-hour fire rating or “box” with rated ceiling? Architect to review. (Subsequent to meeting BAI contacted Flint and referred to partition details on Sheet A-1.01. Sprinkler line may remain exposed in Storage Room.
4. Contractor requested review of enclosing the two end walls of the Gym (the transition to the low-bay space above the second purlin). Contractor will prepare a proposal to provide insulated panels at these locations (similar in appearance to the adjacent gym walls)
5. Contractor requested review of clearance conflict between HVAC supply duct and steel beam above the Storage 116 and Classroom 115. Ceilings at these spaces will be lowered approximately 6” as required for clearance.
6. Contractor indicated they may go with a different manufacturer for the ‘arched’ entry way roof.
7. Contractor will provide an aluminum window adjacent to door 118A. Windows are being fabricated now.
8. Contractor to provide temporary heating soon.
9. Contractor indicated hanging of drywall to commence next week.

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10. Contractor discussed removal of cable x-bracing and the conflict in front office windows. G.C. to obtain “okay” from the Metal Building System manufacturer.
11. Reviewed the revisions to the locations of downspouts.
12. Contractor suggested a sand infill at transition from metal building to concrete sidewalk.